U.S.S. Wainwright Veteran’s Association

Meeting Minutes

January 31. 2017

President Manny Seligmann present

Vice President Richard Molck present

Secretary Rob Bennett present

Treasurer Jerry McKnight present

MAA Skip Greene present

Meeting called to order at 1705 hrs. by President Seligmann.

**Item 1 – Constant Contact.**

A prior meeting was held via Go to Meeting which was attended by Rod Schafer and Ed Cookenham inn which the Constant Contact e-mail system was discussed in reference to how often the CC’s should be sent out and for what occasions. No consensus was reached and the CC’s will continue to go out on holidays.

There was a discussion about sending out a newsletter via CC and what is being done with the e-mail addresses for shipmate who unsubscribe from the newsletter.

Manny stated that the newsletter will contain pertinent Navy information such as JC’s Agent Orange articles and other Navy activities such as uniform changes and the like.

Jerry McKnight suggested that the shipmates who unsubscribe from CC should receive e-mails about the upcoming reunion in Branson so those e-mail addresses need to be saved.

Manny stated that he wants to reach out to those who unsubscribe to see why they unsubscribed and try to bring them back.

**Item 2 – Ships Store**

Richard discussed getting Neil to work on the website to update and organize shipping issues.

Manny asked when this was going to happen. Richard has a busy schedule right now but there should be action in the next couple of weeks.

Richard will need input from Kurt on weights of items to set up scales for shipping costs.

**Item 3 – Reunion Tour Activities**

Manny asked for the board to look over the activities list to present ideas for tour to MRP for the Branson reunion. Discussion flowed and it was determined that the top 10 activities with the most votes already tallied will be presented along with a couple of alternatives. Manny will follow up with MRP.

**Item 4 – Off year Meeting (2017)**

Discussion was held in reference to having the off year meeting in Branson. It was determined that 3 full days in Branson would be sufficient for all needed research along with meeting time.

Jerry suggested traveling in the off peak season to save air fare costs.

Discussion was held and it was determined that all the board members should be able to attend the meeting. Meeting dates – arriving Wed. Nov. 29 and leaving Sun. Dec. 3.

**Item 5 – Trailer**

Discussion was held about creating a Curator account for maintenance and updates on the trailer when needed. It was determined that an account would be created containing $1000.00 from other association funds for this purpose.

Motion made by Rob Bennett

Seconded by Skip Greene

Motion passed unanimously.

**Item 6 – Membership**

Manny asked Jerry about using Quickbooks software to enter membership dates and expired membership information. He suggested using the software to send out dues notifications.

Jerry will update the information in Qucikbooks this week.

Cookie will help Jerry with contacting expired members and shipmates that are not currently in the association.

Jerry stated that he is in the process of reaching out to several shipmates that are not currently in the association.

Jerry stated that there are currently over 400 members in the association.

**Item 7 – Historian**

Manny spoke the ship’s history. JC sent him a thumb drive containing a large amount of the ship’s history. The thumb drive has many duplicate files and lacks much of the ships history after Vietnam.

A Constant Contact e-mail will be sent out asking for a volunteer to work with JC to put the history into an organized and more usable format.

**Item 8 – Fund Raising**

Manny stated that he is in contact with the manufacturer of the boilers on the Wainwright asking for a grant or some kind of funding. He is in the process of reaching out to various businesses that had equipment on the ship. He will e-mail ideas to the board.

**Item 9 – Letterhead**

Jerry will be able to use the color printer at his job to make association letterhead and envelopes. Manny asked for 500 of each to be distributed for use. The letterhead should use the Rock Hill address for the association.

**Item 10 – Quickbook invoices**

Jerry and Richard discussed using Quickbooks for ship store invoices. Jerry stated that it was already in progress.

Meeting adjourned.

Respectfully submitted,

Rob Bennett - Secretary.